

Office of Equity and Civil Rights
Wage Commission Minutes
April 7, 2022

Participating in the meeting via Microsoft Teams were Commissioners Sheryl Wood (Chair), Ally Amerson, and John Barber. Also participating in the meeting were Dana P. Moore (Director), Caylin Young (Deputy Director), Lisa Kelly (Chief of Investigations), James Peyton (Investigator), and Aracely Stafford (Investigator).

I. Call to Order/Welcome/Introductions

- a. The meeting was called to order at 3:02 p.m. by Chair Wood.
- b. Ms. Stafford introduced Ms. Lisa Kelly as Chief of Investigations for OECR.
- c. Ms. Stafford gave a staff update the Ms. Andrea Williams is no longer with the Office.
- d. Ms. Stafford introduced herself as the new Supervisor of the Wage Commission.

II. Items for Approval

- a. The December 9, 2022 minutes were approved and accepted.

III. Director's Report

- a. Organizational updates - Director Moore
 - i. The Office continues to move forward.
 - ii. Mr. Peyton continues to investigate and collect penalties.
 - iii. The Office will be looking for a new Wage Investigator. The Job description is under review and will be posted soon.
 - iv. Ms. Stafford and Ms. Kelly are drafting the wage regulations, and they will be presented to the Commission for review.
- b. Data and Metrics - Ms. Stafford
 - i. March
 1. Mr. Peyton closed a retaliation case
 2. LCP Tracker system Meetings are weekly
- c. Chair Wood commended the Staff on their hard work.

IV. Updates

- a. Director Moore is looking for Wage Commissioners to join the Commission.
- b. Ms. Stafford stated that the Prevailing Wage rates were approved and posted.
- c. Wage Events – Ms. Stafford
 - i. Labor trafficking
 1. Upcoming events will be shared with the Commission
 - a. There will be a run/walk against trafficking in May 2022. A flyer will be shared by email.
 2. The Office is working on a Labor Trafficking grant.

V. Settlement conference

- a. Commissioner Amerson Chaired the Settlement Conference.
- b. Ms. Stafford briefed Commissioners on the case – RE Harrington.
- c. Commissioner Amerson Chaired the Conference and read the Opening Statement.
- d. Deliberations were offline.
- e. Commissioners agreed to a closed meeting during the week of April 18-25, 2022.

VI. Closing

There was no further business, and the Commissioners voted to adjourn.

There being no further business Commissioners voted to adjourn at 4:31 p.m.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Right